

Yorkshire & Humber Climate Change Partnership Meeting
Friday 24th April 2009

Brief Notes and Action Points

Present:	Apologies
Tim Godson (GOYH) (TG) (Acting Chair)	Arthur Barker (Hambleton DC) (AB) (Chair)
Martin Gebbett (GOYH) (Acting Secretariat) (MG)	Jeremy Walker (Regional Flood Defence Committee) (JW)
Jon Clubb (LGYH) (JC)	Laura Owen (Yorkshire Water) (LO)
Paul Bellotti (East Riding) (PB)	Liz Edgington (BiTC) (LE)
Debbie Rosen (Yorkshire Forward) (DR)	Paul Cocks (GOYH) (PC)
Amanda Crossfield (Yorkshire Futures) (AC)	Simon Bowens (FoE) (SB)
Gail Hammond (Environment Agency) (GH)	Tina Penswick (GOYH) (TP)
Roger French (Regional Public Health Group)	
Anna Steynor (UKCIP) (AS)	

1. Chair's welcome, apologies & introductions

TG welcomed all present, introductions were made around the table and apologies were noted.

2. Points of accuracy and actions points from minutes of 26 January 2009 meeting

The minutes were accepted as an accurate record. Any outstanding actions were to be considered within subsequent agenda items.

3. Taking forward delivery

➤ **Leadership of Climate Change in the region**

JC introduced this paper which was circulated prior to the meeting with discussion taking place on the key issues raised by the paper:

- Emphasis is now on the need to focus on delivery of the Climate Change Plan.
- The terms of reference for the partnership need amending accordingly, JC had drafted amended version which needs to reflect IRS integration and co-ordination.
- The partnership also needs to ensure leadership of key priorities with named leads/ownership for each area, including new members of Partnership representing eg transport, and to secure and maintain high-level buy-in.

IRS Integration – still many issues about integrating into the IRS and then how this will be delivered through regional structures, only a short paper went to the last Joint Regional Board. **[Action: JC to circulate JRB response to the Partnership] .**

DR updated the meeting on the URSUS work, TG advised that the final report had no specific mention of climate change despite it being one of the three key regional issues in IRS. **TG was concerned that delivery was taken forward on CC and the future SD Board was about challenge so would not be a suitable place for the Partnership/Executive to report and would need to feed directly into the JRB at times.** RF suggested that CC needs to be part of the delivery boards. PB emphasised that leadership was important to ensure integration, TG agreed advising that we need board members to link into plan action areas.

Debbie Rosen was preparing a paper on taking the SD Board forward and would reflect on issues around Climate Change. Further meetings with strategy leads at YFLGYH would be needed – ACTION DR to consider how CC fits into regional structures/IRS in discussion with Partnership.

Partnership leads on priorities/taking work forward

Citizen Engagement – PB suggested the need to strengthen links with the RIEP Board given the work they are doing on CC.

Strategy & Monitoring – Yorkshire Forward/Yorkshire Futures and LGYH need to lead.

Land Management – EA leading.

Business Engagement – this area is already well represented in terms of existing networks/for a particularly through BiTC and CAY but may need to finalise who would report.

Housing and transport - TG suggested that for these priorities the Boards should be asked to nominate members to lead.

AS emphasised that any nominees need to be committed to driving forward the Plan. GH asked whether it is okay for deputies from other organisations to attend Partnership meetings – it was agreed that they could but needed to be clear as to their roles. GH suggested the ToR needed ‘rules of engagement’ regarding representation.

[Action: GH to provide example]

JC agreed to update ToR based on comments received.

[Action: all to send further comments to JC, JC to update ToR]

➤ **Integrating Adaptation – next steps**

AC outlined her report which was circulated before the meeting. Now needs to produce a written report on taking things forward by the end of May. All agreed the LA pages need improving with TG advising that the NI188 returns may be useful to see which LAs need most support. PB asked that AC talks to the RIEP board in taking this forward.

[Action point: AC to talk to RIEP board]

AS gave a brief update on UK Climate Impacts scenarios – now due to be launched before summer recess with training events on the autumn. TG emphasised that the launch should be used as an extra push on adaptation, although RF suggested we need to continue to push mitigation at the same time (don’t want people easing off on the mitigation agenda).

AC advised that contact details needed to be changed on study website etc as currently Martyn Roberts – agreed that it should be Yorkshire Futures contact. **[Action Point: AC to arrange amendment of contact details]**

JC circulated a matrix showing the links between the adaptation study and the CC plan, GH advised that we need to ask group leads to take forward the adaptation actions within their priority areas. **[Action point: JC to circulate electronic copy of matrix]**

➤ **Monitoring our Progress - Proposals for performance management**

JC outlined his paper and reporting template, going through the recommendations in section 2 of the report, emphasising the need for quarterly highlight reporting and keeping milestones high level.

Although the first quarter would mean more work and various concerns were raised all agreed it was a system that should be used.

AS advised that it is important to emphasise the monitoring work in the ‘membership roles’ part of the ToR.

Brief run-through what has happened to date on priority areas lead by those present:

Land Management – GH advised that a small ‘steering group’ had been set up and is looking at mapping ongoing work in the region
Health – RF outlined work of the regional NHS carbon reduction steering group.
TG mentioned the work of the Centre for Low Carbon Futures being set up by Yorkshire Universities, advising that links needed to be made with the centre.

TG advised of the need for regular reporting from all sectors.

➤ **Communications Plan – Project Brief**

JC briefly outlined his paper explaining that a communications plan is needed to help people understand the role of the Partnership and raise its profile regionally and nationally.

JC suggested that responding to consultations was one way of raising profile but it was important that responses needed to add value to member’s organisations responses. RF agreed that we need to be selective both as a partnership and as individuals as to what consultations we are responding to.

DR suggested clarity was needed as to whether we are promoting the Partnership or climate change in general.

AS suggested a logo may be required if wish to be seen as a partnership however GH was advised that a logo would not be the best way forward but will check why. **[Action: GH to check on logo issue].**

AC advised that Yorkshire Futures would wish to retain promotion of the adaptation study and that the forthcoming report would be their product.

Issues were also raised about further support on the communications side as some regions have comms officers.

TG suggested the partnership needs to consider further support.

JC agreed to take away all points raised to draft the comms plan. **[Action: JC to take forward based on issues discussed]**

4. Future programme of meetings

11 June, 17 September, 19 November.

5. AOB

AC – YourClimate/YHub Website contract expires at end of June – JC to discuss further with AC & Sonia Mullineux.

TG advised of the Budget announcements on building a low carbon future and also of the Regional Select Committee Inquiry into Yorkshire Forward’s work, including on the Low Carbon Economy & Flooding.

TG suggested inviting Centre for Low Carbon Futures to a future meeting/half day event to advise on research taking place in the region. AC advised that an update on the regional econometric model work would be useful at such an event.