

## **Climate Change Partnership Meeting**

Thursday 11<sup>th</sup> June 2009  
Government Officer for Yorkshire and the Humber, Bradford Room  
2- 3.30pm

### Draft agenda

<b>Time</b>	<b>No.</b>	<b>Item</b>	<b>Lead</b>
1400	1	Apologies for absence	AB
	2	Minutes of the last meeting	AB
1410	3	Highlight Reports (priority leads) * Strategy & Monitoring * Built Environment * Transport * Health * Business * Land Management * Citizen Engagement	All
1440	4	UKCP09 - Projections in Practice and regional developments	TG
1510	5	Information sharing * YoHr Space - Climate Change Board * Local Authority Climate Change Officer Network * UK Inter-regional Climate Change Coordinators' Group	TG/JC
1525	6	Any other business	All

**Yorkshire & Humber Climate Change Partnership Meeting**  
**Friday 24<sup>th</sup> April 2009**

**Brief Notes and Action Points**

<b>Present:</b>	<b>Apologies</b>
Tim Godson (GOYH) (TG) (Acting Chair)	Arthur Barker (Hambleton DC) (AB) (Chair)
Martin Gebbett (GOYH) (Acting Secretariat) (MG)	Jeremy Walker (Regional Flood Defence Committee) (JW)
Jon Clubb (LGYH) (JC)	Laura Owen (Yorkshire Water) (LO)
Paul Bellotti (East Riding) (PB)	Liz Edgington (BiTC) (LE)
Debbie Rosen (Yorkshire Forward) (DR)	Paul Cocks (GOYH) (PC)
Amanda Crossfield (Yorkshire Futures) (AC)	Simon Bowens (FoE) (SB)
Gail Hammond (Environment Agency) (GH)	Tina Penswick (GOYH) (TP)
Roger French (Regional Public Health Group)	
Anna Steynor (UKCIP) (AS)	

**1. Chair's welcome, apologies & introductions**

TG welcomed all present, introductions were made around the table and apologies were noted.

**2. Points of accuracy and actions points from minutes of 26 January 2009 meeting**

The minutes were accepted as an accurate record. Any outstanding actions were to be considered within subsequent agenda items.

**3. Taking forward delivery**

➤ **Leadership of Climate Change in the region**

JC introduced this paper which was circulated prior to the meeting with discussion taking place on the key issues raised by the paper:

- Emphasis is now on the need to focus on delivery of the Climate Change Plan.
- The terms of reference for the partnership need amending accordingly, JC had drafted amended version which needs to reflect IRS integration and co-ordination.
- The partnership also needs to ensure leadership of key priorities with named leads/ownership for each area, including new members of Partnership representing eg transport, and to secure and maintain high-level buy-in.

IRS Integration – still many issues about integrating into the IRS and then how this will be delivered through regional structures, only a short paper went to the last Joint Regional Board. **[Action: JC to circulate JRB response to the Partnership]** .

DR updated the meeting on the URSUS work, TG advised that the final report had no specific mention of climate change despite it being one of the three key regional issues in IRS. **TG was concerned that delivery was taken forward on CC and the future SD Board was about challenge so would not be a suitable place for the Partnership/Executive to report and would need to feed directly into the JRB at times.** RF suggested that CC needs to be part of the delivery boards. PB emphasised that leadership was important to ensure integration, TG agreed advising that we need board members to link into plan action areas.

Debbie Rosen was preparing a paper on taking the SD Board forward and would reflect on issues around Climate Change. Further meetings with strategy leads at YFLGYH would be needed – ACTION DR to consider how CC fits into regional structures/IRS in discussion with Partnership.

Partnership leads on priorities/taking work forward

**Citizen Engagement** – PB suggested the need to strengthen links with the RIEP Board given the work they are doing on CC.

**Strategy & Monitoring** – Yorkshire Forward/Yorkshire Futures and LGYH need to lead.

**Land Management** – EA leading.

**Business Engagement** – this area is already well represented in terms of existing networks/for a particularly through BiTC and CAY but may need to finalise who would report.

**Housing and transport** - TG suggested that for these priorities the Boards should be asked to nominate members to lead.

AS emphasised that any nominees need to be committed to driving forward the Plan. GH asked whether it is okay for deputies from other organisations to attend Partnership meetings – it was agreed that they could but needed to be clear as to their roles. GH suggested the ToR needed ‘rules of engagement’ regarding representation.

**[Action: GH to provide example]**

JC agreed to update ToR based on comments received.

**[Action: all to send further comments to JC, JC to update ToR]**

➤ **Integrating Adaptation – next steps**

AC outlined her report which was circulated before the meeting. Now needs to produce a written report on taking things forward by the end of May. All agreed the LA pages need improving with TG advising that the NI188 returns may be useful to see which LAs need most support. PB asked that AC talks to the RIEP board in taking this forward.

**[Action point: AC to talk to RIEP board]**

AS gave a brief update on UK Climate Impacts scenarios – now due to be launched before summer recess with training events on the autumn. TG emphasised that the launch should be used as an extra push on adaptation, although RF suggested we need to continue to push mitigation at the same time (don’t want people easing off on the mitigation agenda).

AC advised that contact details needed to be changed on study website etc as currently Martyn Roberts – agreed that it should be Yorkshire Futures contact. **[Action Point: AC to arrange amendment of contact details]**

JC circulated a matrix showing the links between the adaptation study and the CC plan, GH advised that we need to ask group leads to take forward the adaptation actions within their priority areas. **[Action point: JC to circulate electronic copy of matrix]**

➤ **Monitoring our Progress - Proposals for performance management**

JC outlined his paper and reporting template, going through the recommendations in section 2 of the report, emphasising the need for quarterly highlight reporting and keeping milestones high level.

Although the first quarter would mean more work and various concerns were raised all agreed it was a system that should be used.

AS advised that it is important to emphasise the monitoring work in the ‘membership roles’ part of the ToR.

Brief run-through what has happened to date on priority areas lead by those present:

Land Management – GH advised that a small ‘steering group’ had been set up and is looking at mapping ongoing work in the region  
Health – RF outlined work of the regional NHS carbon reduction steering group.  
TG mentioned the work of the Centre for Low Carbon Futures being set up by Yorkshire Universities, advising that links needed to be made with the centre.

TG advised of the need for regular reporting from all sectors.

➤ **Communications Plan – Project Brief**

JC briefly outlined his paper explaining that a communications plan is needed to help people understand the role of the Partnership and raise its profile regionally and nationally.

JC suggested that responding to consultations was one way of raising profile but it was important that responses needed to add value to member’s organisations responses. RF agreed that we need to be selective both as a partnership and as individuals as to what consultations we are responding to.

DR suggested clarity was needed as to whether we are promoting the Partnership or climate change in general.

AS suggested a logo may be required if wish to be seen as a partnership however GH was advised that a logo would not be the best way forward but will check why. **[Action: GH to check on logo issue].**

AC advised that Yorkshire Futures would wish to retain promotion of the adaptation study and that the forthcoming report would be their product.

Issues were also raised about further support on the communications side as some regions have comms officers.

TG suggested the partnership needs to consider further support.

JC agreed to take away all points raised to draft the comms plan. **[Action: JC to take forward based on issues discussed]**

**4. Future programme of meetings**

11 June, 17 September, 19 November.

**5. AOB**

AC – YourClimate/YHub Website contract expires at end of June – JC to discuss further with AC & Sonia Mullineux.

TG advised of the Budget announcements on building a low carbon future and also of the Regional Select Committee Inquiry into Yorkshire Forward’s work, including on the Low Carbon Economy & Flooding.

TG suggested inviting Centre for Low Carbon Futures to a future meeting/half day event to advise on research taking place in the region. AC advised that an update on the regional econometric model work would be useful at such an event.

## QUARTERLY PROGRESS REPORT

### 'Your Climate, Our Future' - Climate Change Plan for Yorkshire & Humber

**Priority area:** Strategy and Monitoring

**Priority sponsor:** Yorkshire Forward.

**Reporting period:** Q1 2009

**Priority area outcomes:**

- Action on climate change is mainstreamed in the Integrated Regional Strategy, including adaptation risks identified
- The capacity exists in the region to ensure the implementation of the IRS meets our ambitions in climate change mitigation and adaptation and the establishment of a low carbon economy
- IRS developed in the context of a well evidenced regional carbon trajectory
- Regular exercise to evidence regional progress against targets and to take corrective action where necessary
- Emissions targets met, local authorities and partners infrastructure and services more resilient to climate change

**1. Traffic light RAG status:**

Overall RAG Status		Timescale	Issues	Risks	Budget
<i>This month</i>	<i>Last month</i>				
<b>G</b>	N/A	<b>A</b>	<b>A</b>	<b>A</b>	<b>G</b>

**2. Management summary:**

Detail a summary of:

- Progress in the reporting period, including significant changes to budget, timescales, and scope  
Action on the IRS to date has largely consisted of establishing the regional governance structures. We are now however moving into discussion on the IRS itself, with low carbon economic development and climate change intended to be at its heart.
- Reasons for amber or red traffic lights and plans in place to make these green  
The amber traffic lights represent remaining uncertainties over IRS-related issues rather than any identified problems.

- Any issues or problems for escalation to the Climate Change Partnership  
There is still discussion ongoing about how climate change leadership should be represented in the new regional structures. We are hoping that this will be flagged up in the paper to the JRB on the new SD Board.

- Project successes

Work on the economic implications of the Climate Change Act is near to completion. A full report will be brought to the next meeting.

### 3. Key activities:

Activities in this reporting period:

- Cross-RDA response to the Government's Low Carbon Industrial Strategy submitted.
- Development of approach to integrating climate change in new regional structures and strategy is ongoing.

Activities in the next reporting period:

- Start of evidence-base development for IRS, to include climate change mitigation and adaptation issues

### 4. Change control:

### 5. Timescales / Milestones:

No.	Milestone description	Original target date	Current target date	Actual completion date	RAG Status	Explanation for red / amber and target date variances
1	Climate Change Partnership to fully engage in the consultation processes for the development of the IRS, including feeding in the results of the Regional Adaptation Study	2010	2010		G	Ongoing as opportunities are identified
2	Leadership and advocacy on the need to mitigate and adapt to climate change is integrated into new regional structures	2009	2009		A	Discussion of climate change leadership is ongoing
3	Carbon trajectory research	2009	2010		G	GHG trajectories are currently being integrated into the REM

						and this will form the basis of future scenario development. A paper on the use of carbon trajectories in regional strategy development is also being updated and will be brought to a future partnership meeting
4	<b>Regional GHG inventory</b>	2009	2009		<b>G</b>	The top ten study included establishment of a regional GHG baseline that can be used in future scenario development as well as monitoring and measurement

#### 6. Issues:

Issue	Issue owner	Resolution plan	Deadline

#### 7. Key risks:

Risk	Risk owner	Impact (H/M/L)*	Probability (H/M/L)*	Mitigation plan summary	Deadline
Climate change issues not being fully integrated into new regional structures	CCP (JRB?)	H	M	CCP to take this forward	

\*Key: H = high, M = Medium, L = Low.

## Appendix 1 – Budget information

Please completed where an identified budget is allocated to deliver this priority area.

<b>PART A: Budget for current financial year: Please state year</b>							
<b>Item (e.g. consultant fee)</b>	<b>Original budget</b>	<b>Revised budget</b>	<b>Profiled to date</b>	<b>Actual to date</b>	<b>Variance to date</b>	<b>Projected spend for year</b>	<b>Projected variance for year</b>
<b>TOTAL</b>							

**Explanation for variances and remedial action being taken:**

X

<b>PART B: Budget position for the project if over more than one year</b>				
<b>£'000</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>TOTAL</b>
<b>Original budget</b>				
<b>Revised budget</b>				
<b>Projected expenditure</b>				
<b>Projected variation</b>				

**Explanation for variances and remedial action being taken:**

X



## QUARTERLY PROGRESS REPORT

### 'Your Climate, Our Future' - Climate Change Plan for Yorkshire & Humber

**Priority area:** Built Environment

**Priority sponsor:** To be agreed

**Reporting period:** 01 April to 30 June 2009

**Priority area outcomes:**

- A clear reduction in greenhouse gas emissions from the region's housing stock and demonstrable progress towards achieving the aspirations detailed in the Code for Sustainable Homes.
- A sector better informed on risk from changing climate and can prepare better and prioritise actions

**1. Traffic light RAG status:**

Overall RAG Status		Timescale	Issues	Risks	Budget
<i>This period</i>	<i>Last period</i>				
<b>A</b>	<b>N/A</b>	<b>A</b>	<b>A</b>	<b>A</b>	<b>N/A</b>

**2. Management summary:**

The key regional documents that support this priority are the Regional Economic Strategy (RSS) and Regional Spatial Strategy (RES), which will be replaced by a single integrated regional strategy in the next twelve months. These current plans discuss the provision of built infrastructure such as housing (including supply, and affordable homes), business sector accommodation and the wider built urban and rural environs.

The overall RAG status this period is AMBER to reflect that a sponsor for this key priority has to be agreed and detailed milestones need to be developed in consultation with partners and stakeholders. Additionally, a direct link with the new regional Regeneration and Housing board will need to be sought and reporting arrangements with the Climate Change Partnership Board formalised.

Work areas identified in the Climate Change Plan for Yorkshire & Humber are:

- To establish a clear regional pathway to ensure the region becomes a model for low carbon housing
  - support and promote flagship interventions (e.g. Warm Zones)
  - boost regional skills and expertise in sustainable design and construction
  - research the relative carbon impacts of retrofitting/refurbishment and demolition to inform the choice between stock options
  - support existing and new communities in terms of renewable energy supply infrastructure
  - adopt the 5 key recommendations contained in the UK Green Building Council report on Low Carbon Existing Homes
- Supporting the recommendations arising from the UK Green Building council consultation on the proposed Code for Sustainable Buildings.
- Ensure the recommendations of the Regional Adaptation Study are incorporated in to the Regional Housing Strategy to increase the resilience of new and existing housing to climate change.

**3. Key activities:**

Activities in the next reporting period:

- Confirm priority sponsor
- Conduct stakeholder analysis to decide what (if any) governance interventions are required
- Produce initial milestone plan and update issues and risks logs

**4. Change control:**

Not applicable at this time.

**5. Timescales / Milestones:**

Currently the Climate Change Plan for Yorkshire & Humber gives the period 2009 – 2013 for activity. More detailed and robust milestones need to be developed for this work stream in consultation with key stakeholders.

No.	Milestone description	Original target date	Current target date	Actual completion date	RAG Status	Explanation for red / amber and target date variances
1					R / A / G	
2					R / A / G	

3					R / A / G	
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### 6. Issues:

Issues are events or actions that are already a reality and impact on the delivery programme in some way.

Issue	Issue owner	Resolution plan	Deadline
Lack of priority sponsor will hamper coordination and progress in the short to medium term.	CC Partnership	<ul style="list-style-type: none"> <li>CC Coordinator to approach regional lead officer(s) to establish ownership of the work.</li> </ul>	<ul style="list-style-type: none"> <li>End July '09</li> </ul>

### 7. Key risks:

Risks are events or actions that have not yet happened. They could be an opportunity or may adversely affect the delivery of the work programme on time, within budget or to the agreed objectives.

Risk	Risk owner	Impact (H/M/L)*	Probability (H/M/L)*	Mitigation plan summary	Deadline
				•	•

\*Key: H = high, M = Medium, L = Low.

## QUARTERLY PROGRESS REPORT

### 'Your Climate, Our Future' - Climate Change Plan for Yorkshire & Humber

**Priority area:** Transport

**Priority sponsor:** To be agreed

**Reporting period:** 01 April to 30 June 2009

**Priority area outcomes:**

- Sector better informed on risk from a changing climate and can prepare better and prioritise actions.
- Significant progress towards a low carbon and sustainable transport system in Yorkshire and Humber, as described by the 'accelerated scenario' put forward in the study 'Achieving Low Carbon and Sustainable Transport Systems in Yorkshire & Humber'.
- Ensure recommendations from the regional adaptation study, (particularly from the infrastructure & utilities sector) are incorporated into key transport policy documents.

**1. Traffic light RAG status:**

Overall RAG Status		Timescale	Issues	Risks	Budget
<i>This period</i>	<i>Last period</i>				
<b>A</b>	N/A	<b>A</b>	<b>A</b>	<b>A</b>	N/A

**2. Management summary:**

There are three key documents that underpin this key priority – the Regional Transport Strategy (part of the Regional Spatial Strategy), the Regional Economic Strategy (RES) 2006 – 2015 and the Yorkshire & Humber commissioned report 'Achieving Low Carbon and Sustainable Transport Systems in Yorkshire & Humber'.

The overall RAG status this period is AMBER to reflect that a sponsor for this key priority has to be agreed and detailed milestones need to be developed in consultation with partners and stakeholders. Additionally, a direct link with the new regional Transport Board will need to be sought and reporting arrangements between the Climate Change Partnership Board and Transport Board formalised.

Work areas identified in the Climate Change Plan for Yorkshire & Humber are:

- Increasing the number of bus and cycle lanes using DfT funding
- Facilitating a shift to more sustainable modes of transport
- Encouraging greater use of travel plans with these being explicitly linked to planning
- Exploring the potential for the introduction of road user charging in specific areas
- Identifying and promoting a suite of initiatives to decrease the number of journeys undertaken and increase average vehicle occupancy
- Encouraging the implementation of more car club initiatives and low carbon vehicles
- Promoting the need for faster long distance train travel
- Ensuring the recommendations from the regional adaptation study, (particularly from the infrastructure & utilities sector) are incorporated into key transport policy documents

**3. Key activities:**

Activities in the next reporting period:

- Confirm priority sponsor
- Conduct stakeholder analysis to decide what (if any) governance interventions are required
- Produce initial milestone plan and update issues and risks logs

**4. Change control:**

Not applicable at this time.

**5. Timescales / Milestones:**

Currently the Climate Change Plan for Yorkshire & Humber gives the period 2009 – 2013 for activity. Clearly more detailed and robust milestones need to be developed for this work stream in consultation with key stakeholders.

No.	Milestone description	Original target date	Current target date	Actual completion date	RAG Status	Explanation for red / amber and target date variances
1					R / A / G	

2					R / A / G	
3					R / A / G	

## 6. Issues:

Issues are events or actions that are already a reality and impact on the delivery programme in some way.

Issue	Issue owner	Resolution plan	Deadline
Lack of priority sponsor will hamper coordination and progress in the short to medium term.	CC Partnership	<ul style="list-style-type: none"> <li>CC Coordinator to approach regional lead officer(s) to establish ownership of the work.</li> <li>Link in directly with the Transport Board under the new regional arrangements.</li> </ul>	<ul style="list-style-type: none"> <li>End July '09</li> <li>Ongoing throughout 2009/10</li> </ul>

## 7. Key risks:

Risks are events or actions that have not yet happened. They could be an opportunity or may adversely affect the delivery of the work programme on time, within budget or to the agreed objectives.

Risk	Risk owner	Impact (H/M/L)*	Probability (H/M/L)*	Mitigation plan summary	Deadline
The report 'Achieving Low Carbon and Sustainable Transport Systems in Yorkshire & Humber' stated that it will be very difficult to create modal shift away from current high carbon modes of transport without radical and accelerated action.	CC Partnership	M	H	<ul style="list-style-type: none"> <li>Establish regional lead for climate change issues in relation to transport.</li> <li>Establish strong links with the Transport Board under the new regional arrangements.</li> <li>Ensure the report 'Achieving Low Carbon and Sustainable Transport Systems in Yorkshire &amp; Humber' is used as part of the evidence for development of the IRS.</li> </ul>	<ul style="list-style-type: none"> <li>End July '09</li> <li>Ongoing throughout 2009/10</li> <li>Ongoing throughout 2009/10</li> </ul>

\*Key: H = high, M = Medium, L = Low.

## QUARTERLY PROGRESS REPORT

### 'Your Climate, Our Future' - Climate Change Plan for Yorkshire & Humber

**Priority area:** Business

**Priority sponsor:** Yorkshire Forward

**Reporting period:** Q1 2009

**• Priority area outcomes:**

- Businesses reduce costs and emissions
- Formation of influential group of regional business leaders to drive action on climate change
- Businesses can measure then manage their carbon emissions
- Businesses reduce their emissions through the procurement of low carbon products and services
- Increased take up of renewable energy by businesses.
- Regional businesses more able to compete in the renewable energy market
- Sector better informed on risk from changing climate and can prepare better and prioritise actions

**1. Traffic light RAG status:**

Overall RAG Status		Timescale	Issues	Risks	Budget
<i>This month</i>	<i>Last month</i>				
<b>G<sup>+</sup></b>	N/A	<b>G</b>	<b>G</b>	<b>G</b>	<b>G</b>

**2. Management summary:**

All CO2sense activities are on track and progressing well.

**3. Key activities:**

Activities in this reporting period:

- The Environmental Technologies Sector at Yorkshire Forward is providing ongoing support to regional businesses to exploit

carbon abatement opportunities

- Analysis of the economic impacts of climate change on the region's business sectors
- Evolution of SFCo into CO2Sense as an overarching low carbon business-focused programme
- Continuation of BITC Leaders Group run in conjunction with CAY
- CAY capital grants used to raise awareness of implementing low carbon goods and services, e.g. resource efficiency project at Wakefield Town Hall (Grade II listed)
- Increased awareness from the financial sector around the benefits of low carbon investment
- Grid-connected hydro scheme at Settle delivered through FEY

Activities in the next reporting period:

- Further development of the Centre for Low Carbon Futures
- Relaunch of Resource Efficiency Yorkshire
- Official launch of CO2Sense
- Development of CPD Course in sustainable, low carbon business management by CAY

**4. Change control:**

**5. Timescales / Milestones:**

No.	Milestone description	Original target date	Current target date	Actual completion date	RAG Status	Explanation for red / amber and target date variances
1	• <b>Deliver practical support for businesses to improve their resource efficiency</b>	April 2009	Ongoing	Ongoing	<b>A</b>	REY programme was recontracted in April after some delay, but is now back on track with a formal relaunch planned for July
2	• <b>High level business leadership group of Executive Directors from major regional companies</b>	April 2009		Ongoing	<b>G</b>	
3	• <b>Increased use of carbon foot printing</b>				<b>A</b>	Awareness is increasing but



	<b>by businesses</b>					more work is needed to engage SMEs. Delivered through the Carbon Trust
4	<ul style="list-style-type: none"> <li>Increased business awareness of the benefits of developing low carbon products and services</li> </ul>				G	
5	<ul style="list-style-type: none"> <li>Businesses supported to deploy renewable energy and develop at an effective scale and products services for the renewable energy market</li> </ul>				G	
6	<ul style="list-style-type: none"> <li>Ensure recommendations from the regional adaptation study, (particularly from the business &amp; economic sector) are incorporated into key regional documents</li> </ul>				A	This is being taken forward through Yorkshire Futures -an update will be made available at the meeting
7	<ul style="list-style-type: none"> <li>Increased awareness and take up of sustainable procurement</li> </ul>				A	We are awaiting approval of continuation of the Virtual Enterprise Network by the Yorkshire Forward Board, which will co-ordinate this activity. The low carbon procurement elements will be delivered through CO2Sense, who are currently developing their approach to delivery

## 6. Issues:

Issues are events or actions that are already a reality and impact on the delivery programme in some way.

Issue	Issue owner	Resolution plan	Deadline
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**7. Key risks:**

Risks are events or actions that have not yet happened. They could be an opportunity or may adversely affect the delivery of the work programme on time, within budget or to the agreed objectives.

<b>Risk</b>	<b>Risk owner</b>	<b>Impact (H/M/L)*</b>	<b>Probability (H/M/L)*</b>	<b>Mitigation plan summary</b>	<b>Deadline</b>

\*Key: H = high, M = Medium, L = Low.

## Appendix 1 – Budget information

Please completed where an identified budget is allocated to deliver this priority area.

<b>PART A: Budget for current financial year: Please state year</b>							
Item (e.g. consultant fee)	Original budget	Revised budget	Profiled to date	Actual to date	Variance to date	Projected spend for year	Projected variance for year
<b>TOTAL</b>							

Explanation for variances and remedial action being taken:

X

<b>PART B: Budget position for the project if over more than one year</b>				
£'000	Year 1	Year 2	Year 3	TOTAL
Original budget				
Revised budget				
Projected expenditure				
Projected variation				

Explanation for variances and remedial action being taken:

X

## QUARTERLY PROGRESS REPORT

### 'Your Climate, Our Future' - Climate Change Plan for Yorkshire & Humber

**Priority area:** Land Management

**Priority sponsor:** Gail Hammond

**Reporting period:** 1 April 09 – 30 June 09 – Quarter 1

#### Priority area outcomes:

Please list the outcomes for this priority as listed in the Climate Change Plan for Yorkshire & Humber. For example:

- To provide a coordinated and coherent approach to key land management plans and activities, with the aim of optimising land management activities to address climate change.
- Report on the current picture of land management in the Region, with respect to climate change adaptation and mitigation.
- Enable practitioners to make links between their own and other organisations' activities and encourages better coordination.
- Land management practices with regard to Climate Change improved in the region.
- Barriers to climate change orientated land management are highlighted and action taken to resolve issues.
- Monitor and report on progress against the action

#### 1. Traffic light RAG status:

Supply reasons for amber or red traffic lights in the management summary below.

Refer to the 'RAG' Status Checklist for guidance on completing the traffic lights.

Overall RAG Status		Timescale	Issues	Risks	Budget
<i>This month</i>	<i>Last month</i>				
<b>G</b>		<b>A</b>	<b>G</b>	<b>G</b>	N/A

\*delete as appropriate

#### 2. Management summary:

Detail a summary of:

- 9<sup>th</sup> June. Second meeting of task group to review work to date and progress towards the establishment of a Land Management

Forum. Task Group consists of Jon Clubb – Regional Climate Change Coordinator, Gail Hammond - Environment Agency, Vince Carter - Forestry Commission and Richard Wilson - Natural England.

- Amber since the formation of the Forum did not happen in April 2009. A decision was taken by the task group to delay the formation of the forum given the changes to the regional structures that were happening at the time. Although establishing the Forum has been delayed we now have a plan of actions with draft timescales.

### 3. Key activities:

Activities in this reporting period:

- Task group meeting 9<sup>th</sup> June 2009.
- Establish plan of action and draft timescales.
- Drafting a report to provide an overview and mapping of current issues, activities, groups and research being done on land management issues in the Yorkshire and Humber Region.

Activities in the next reporting period:

- Form Steering Group for Forum and Chair – deadline 1 August 2009
- Secure funding for administration and Forum meeting
- Establish forum members and first meeting – Oct /Nov 2009 (tbc)

### 4. Change control:

None

### 5. Timescales / Milestones:

Include all key milestones from the Climate Change Plan for Yorkshire and Humber. Add more rows as required.

RAG status to be selected, with an explanation for variances and remedial action being taken.

No.	Milestone description	Original target date	Current target date	Actual completion date	RAG Status	Explanation for red / amber and target date variances
1	Establish a Regional Land Management Forum to provide essential links between those key organisations involved in land management. The composition and work will be detailed in the Terms of reference for the Forum.	April 09	December 09		A	Delay to Forum being established, a decision taken by task group in light of changes to regional structures.

2	Produce an overview report of the current land management in the Region	April 2010	April 2010		G	
3	Develop a land management database/hub – ensuring information on land management plans, activities, projects, contacts, guidance and best practice can be easily accessed.	Completion date 2011	Completion date 2011		G	
4	Share best practice on land management practices within priority topics which will include softer flood management schemes, the creation of habitat networks/green infrastructure, water demand and the protection of carbon sinks such as in the uplands	Ongoing	Ongoing		G	
5	Produce Regional climate change land management guidance for Region	October 2010	October 2010		G	
6	Identify barriers to land management change for climate change and take forward actions resolve those issues	April 2011	April 2011		G	
7	Produce a Regional land management climate change strategy	April 2010	April 2010		G	
8	Monitoring and reporting	April 2009	Ongoing		A	This timescale should have read ongoing in the original plan.
9	Ensure recommendations from the regional adaptation study, (particularly from the biodiversity sector) are incorporated into key regional documents	delivery by 2012	delivery by 2012		G	

## 6. Issues:

Issues are events or actions that are already a reality and impact on the delivery programme in some way.

Issue	Issue owner	Resolution plan	Deadline
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Changes to regional structures and taking the decision to wait for these changes to be in place.	Land Management Task Group	Delayed establishment of Forum but plan of actions now in place	December 2009

### 7. Key risks:

Risks are events or actions that have not yet happened. They could be an opportunity or may adversely affect the delivery of the work programme on time, within budget or to the agreed objectives.

Risk	Risk owner	Impact (H/M/L)*	Probability (H/M/L)*	Mitigation plan summary	Deadline
Funding and administration required for Forum meeting in Oct Nov 2009. To cover location and refreshments – relative low cost.	Land Management Forum Steering Group	H	L	Reduce costs as much as possible using existing location partners offices. May need to delay if funding or admin not available in time.	31 August 2009

\*Key: H = high, M = Medium, L = Low.

## Appendix 1 – Budget information

Please completed where an identified budget is allocated to deliver this priority area.

<b>PART A: Budget for current financial year: Please state year</b>							
Item (e.g. consultant fee)	Original budget	Revised budget	Profiled to date	Actual to date	Variance to date	Projected spend for year	Projected variance for year
<b>TOTAL</b>							

Explanation for variances and remedial action being taken:

X

<b>PART B: Budget position for the project if over more than one year</b>				
£'000	Year 1	Year 2	Year 3	TOTAL
Original budget				
Revised budget				
Projected expenditure				
Projected variation				

Explanation for variances and remedial action being taken:

X



## QUARTERLY PROGRESS REPORT

### 'Your Climate, Our Future' - Climate Change Plan for Yorkshire & Humber

**Priority area:** Citizen Engagement

**Priority sponsor:** Tim Godson, GOYH

**Reporting period:** 01 April to 30 June 2009

**Priority area outcomes:**

- Co-ordinated campaigns to help regional and local bodies bring about changes in behaviour that reduce emissions and improve resilience.
- Production of a regionally/ locally focused guide to behaviour change.
- Future generations aware of the need and informed on how to make pro-environmental behaviours.
- Yorkshire and Humber citizens better able to make pro-environmental choices and local communities able to respond.
- Pro-environmental behaviours promoted, which reduce carbon emissions in the region.

**1. Traffic light RAG status:**

Overall RAG Status		Timescale	Issues	Risks	Budget
<i>This month</i>	<i>Last month</i>				
<b>G</b>	N/A	<b>A</b>	<b>G</b>	<b>G</b>	N/A

**2. Management summary:**

- First meeting of the "Changing Behaviours" group took place on 19<sup>th</sup> May. Attendees included EST, Sheffield CC and LSP, and Sustainable Schools. Discussion focused around current regional activity, the value of joining up on this agenda – at a national, regional and local level - and potential opportunities for RIEP funding. Main action agreed at this meeting was that further investigation was needed to map regional activity before any decisions could be made as to where the group could add best value.
- Amber rating for timescale as original date for establishing group was by March 2009 slipped to end May 2009. A clearer programme and further timescales for the group cannot be established until mapping of regional activity has been completed.

### 3. Key activities:

Activities in this reporting period:

- Establishment of Changing Behaviours regional group
- Draft Changing Behaviours questionnaire – to include information and examples of activity already happening in the region on this agenda – that will be used to get a fuller picture of regional activity, and pinpoint any potential gaps and/or duplication in the region.
- Coordination with DCSF on preparing proposals for the RIEP on embedding climate change activity in schools. Proposals coming forward on a ‘Green Day’ for 200 West Yorkshire Schools, and greater coordination of schools activity in the North Yorkshire region to develop a common set of tools for teachers and students.

Activities in the next reporting period:

- Circulate Changing behaviours questionnaire to local authorities and key regional organisations for completion.
- Changing Behaviours regional group meeting – to evaluate results of regional mapping and agree future programme/ role for group
- Taking forward schools proposals as outlined above, with further proposals expected from South Yorkshire.

### 4. Change control:

Not applicable at this time.

### 5. Timescales / Milestones:

No.	Milestone description	Original target date	Current target date	Actual completion date	RAG Status	Explanation for red / amber and target date variances
1	Establish a group to look at the behaviours to be addressed and the level to address them	March 2009		May 2009	G	Though date slipped, this action has now been completed and a group established
2	Use schools as excellent places to encourage environmental good practice and so that young people sell the benefits to their families to encourage in the	Initial work by Summer 2009; Ongoing programme			G	

	home; Co-ordinate activity between the Climate Change Partnership and Sustainable Schools work					
3	Climate Change Plan Website (Your Climate) to provide links to enable citizens to gain information on how to take positive action	March 2009 – Sept 09			G	Website updated for launch event. Major overhaul now underway to improve functionality, communications / news items, and links to other regions / best practice.
4	Take forward annual programmes of co-ordinated activity in Y&H to support the other areas for action in the CCP	Annual progress			G	
5	Develop work on adaptation behaviours including developing green space and planting appropriate tree species, not covering gardens with hard surfaces, signing up to alerts, etc.				G	N.B. UK Climate Projections workshops in Sept 2009
6					R / A / G	
7					R / A / G	
8					R / A / G	

## 6. Issues:

Issues are events or actions that are already a reality and impact on the delivery programme in some way.

Issue	Issue owner	Resolution plan	Deadline
Lack of knowledge on regional activity on Changing Behaviours agenda.	Changing Behaviours Regional Group	Changing Behaviours questionnaire to canvas local authorities and key regional organisations on their current activity on this agenda	31 <sup>st</sup> Aug 2009

## 7. Key risks:

Risks are events or actions that have not yet happened. They could be an opportunity or may adversely affect the delivery of the work programme on time, within budget or to the agreed objectives.

Risk	Risk owner	Impact (H/M/L)*	Probability (H/M/L)*	Mitigation plan summary	Deadline
Risk of duplication and gaps in work programme	Changing Behaviours Regional Group	M	M	Questionnaire to be circulated to key stakeholders (as above) and evaluated to reduce risk	31 <sup>st</sup> August 2009

\*Key: H = high, M = Medium, L = Low.

**Appendix 1 – Budget information**

Please completed where an identified budget is allocated to deliver this priority area.

<b>PART A: Budget for current financial year: Please state year</b>							
<b>Item (e.g. consultant fee)</b>	<b>Original budget</b>	<b>Revised budget</b>	<b>Profiled to date</b>	<b>Actual to date</b>	<b>Variance to date</b>	<b>Projected spend for year</b>	<b>Projected variance for year</b>
<b>TOTAL</b>							

**Explanation for variances and remedial action being taken:**

X

<b>PART B: Budget position for the project if over more than one year</b>				
<b>£'000</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>TOTAL</b>
<b>Original budget</b>				
<b>Revised budget</b>				
<b>Projected expenditure</b>				
<b>Projected variation</b>				

**Explanation for variances and remedial action being taken:**

X

## **Yorkshire & Humber Climate Change Partnership**

### **YoHr Space Climate Change Programme Position as at 10 June 2009**

#### **Programme Aims**

The YoHr Space Climate Change Programme aims to:

- meet the needs of local areas to support delivery of programmes and services which address climate change and prepare for its impacts. In particular, this will involve helping local authorities to work with their partners to meet these challenges and deliver LAA targets and wider objectives in a sustainable manner.
- support local authorities to deliver their key actions from the Climate Change Plan for Yorkshire & Humber by building on individual local authority and partner actions to deliver a greater outcome through joint working.

#### **Programme Outcomes**

The following outcomes have been developed to ensure joint delivery of key LAA climate change performance measures:

- Highly visible political and senior management leadership on climate change across the region.
- Significant reduction in energy use and carbon emissions from the schools' estate.
- Duplication of effort eliminated with local authorities naturally seeking collaboration on common climate change issues.
- A strong and supportive network of local authorities helping each other to reduce carbon emissions locally.
- Robust measures in place to reduce the impact of a changing climate, particularly flood risk.

#### **Management Summary**

Following negotiations at a national level with RIEP climate change managers and with the support of the board, the Yorkshire & Humber region will be participating in a national framework that provides guidance and tools designed specifically for local authorities to help them successfully comply with the Carbon Reduction Commitment (CRC) which is due to be introduced in April 2010. Tools available include ready made presentations for elected members and partners to explain CRC, guidance on dealing with schools estates (and their devolved budgets), and how to plan financially for purchasing carbon credits.

The Humber sub-region have had their first climate change officer sub group and are looking to put forward proposals on leadership development that is designed specifically for their area. An initial scope is expected at the next board meeting.

## **Project Areas**

### **1. Leadership on Climate Change**

*Approach: empowerment and leadership*

To follow the successful approach being piloted by West Yorkshire to help senior members and officers understand and support activity on climate change. It has been suggested that this would be particularly useful in North Yorkshire as a two tier area. This work will include an understanding of climate change resilience and flood prevention as important issues for local authority leadership, as well as reducing the carbon emissions.

<b>Project</b>	<b>Overview</b>	<b>Funding £000</b>	<b>Status</b>
Climate Change Leadership Programme (York & North Yorkshire)	Based on West Yorkshire Leadership Academy - Delivery of 3 workshops around key climate change indicators of NI188, 195, and 196 with a follow up delivery and outcomes focussed session.	16.5	Progressing to contract stage
Climate Change Leadership Programme (South Yorkshire)	Based on West Yorkshire Leadership Academy - Delivery of 3 workshops around key climate change indicators of NI188, 195, and 196 with a follow up delivery and outcomes focussed session. Also features an additional element to produce communications materials and on-going web resource.	12+13	Initial 12k agreed in principle.
Leadership on Carbon Reduction in Schools (West Yorkshire)	Conference for school Headteachers, Chairs' of Governors, and School Bursars to address tackling energy use (and therefore carbon emissions) from the schools estate.	10	Agreed in principle.

## 2. Taking forward and understanding climate change in schools

*Approach: practice lead*

This involves sharing best practice between local authorities already doing good work in the region on energy efficiency in schools and others on promoting climate change messages in schools. The work will also build on work being promoted through sustainable schools.

Project	Overview	Funding £000	Status
School Engagement Programme (York & North Yorkshire)	Production of a common resource pack, training and events for teachers, heads and bursars to promote reduction in carbon emissions from schools and to promote pro-environmental behaviours of students.	46.5 (Yr1) 46.5 (Yr2)	Year 1 funding approved in principle.
Climate Change Challenge for Schools 'Green Day'	To run a green day for 200 individual schools using the Commission for Architecture and Built Environment's (CABE) climate change activity kit for schools.	50	Approved in principle

## 3. Engaging citizens and businesses on combating climate change

*Approach: leadership / practice lead*

Engaging citizens is a key priority of the Regional Climate Change Plan and this also links strongly to work on minimising waste that is already supported by the LA Waste Network (WRAG). There needs to be better understanding of the support already available (e.g. Energy Savings Trust) to identify gaps in provision where local authorities could add value.

No projects approved to date.

## 4. Understanding local areas action on climate change - local climate change audit

*Approach: geographic support*



To support delivery planning by local authorities in tackling their NI targets, initial support to gather information on activity across all the different sectors in an area, including support available for businesses.

No projects approved to date.

Jon Clubb

**Regional Climate Change Coordinator**